

Affiliated to Pokhara University

NEPAL TOURISM AND HOTEL MANAGEMENT COLLEGE

PROSPECTUS

An Institute of Management
**BUSINESS
MANAGEMENT
CENTER**

BBA

Bachelor of Business Administration

BBA-BI

Bachelor of Business Administration
Banking & Insurance



Career Begins Here

Our Mission

Our mission is to bring world class management education to the Nepalese Students.



The learning environment of NTHMC seeks to enable the students to be creative and constructive thinkers. To prepare them for their future we encourage them to investigate issues and develop solutions to problems.

What we value

We are always guided and inspired by the fundamental values to reach the excellence. By setting high standards for our stakeholders, we admire individual and intellectual differences and focus on personal integrity and social responsibility to produce the leaders of tomorrow.

From the Chairman's Desk



I would like to extend my warm welcome to the prospective graduates in Nepal Tourism & Hotel Management College. One of the first and finest management college to operate BBA, BBA – BI and BHM in Pokhara; NTHMC is a well established institute for offering excellent courses on business and management under the affiliation of Pokhara University.

With the mission of meeting the dynamic changes in educational arena, with focus on improvised teaching methodology for enhancing efficiency and quality for professional managers, we are here proudly serving in Pokhara. We are serving for more than a decade with the dream to establish Pokhara as the higher management education destination in the country.

The core vision of NTHMC is to turn the dream into reality. The dream for the academic development of Pokhara, that we set a decade ago, has been materialized now, but we are not satisfied yet. For the better future of our students, and for the better future generations, we are ever- coming with new concepts to enhance the academic capacities of our students.

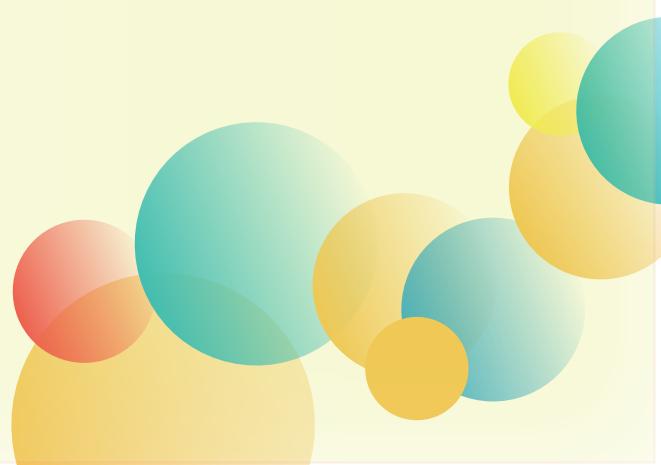
We are committed to develop dynamic educational institution where vibrant students initiate for the innovation, entrepreneur skills and new business concepts. We encourage students to establish a new trend instead of being a follower. We encourage the students for team work, where they practice the basic managerial challenges from the very beginning.

To provide the best of everything to the students of Management College, we are investing in the human capital. With experienced and competent faculty members, here at NTHMC, we don't only run academic curriculum but prepare them to be the management leader of tomorrow.

I welcome you all to Nepal Tourism & Hotel Management College once again and would like to request you for your personal visit to see what we have to offer you.

A handwritten signature in black ink, appearing to read "Ashok Palikhe".

Ashok Palikhe
Chairman



NTHMC

at a Glance



NTHMC, established in 1999, is a venture of International Education Foundation Ltd, which has the mission of developing high caliber academic institutions in and outside Pokhara. This institution is a collaborative effort of more than 120 founders including entrepreneurs, social workers, businessmen, bankers, real-estate developers, doctors, engineers and industrialists. NTHMC is the first college of the nation to start the Bachelor in Hotel Management Degree. The BBA program was started in 2004 and it added BBA-BI program to its list in 2009.

The main college facility is located at its own private property of 22 Ropani land, located at Chhinedanda, Pokhara. Having its own safe and secured land, NTHMC offers the most pleasing environment for the students in Pokhara. We are the only private college in Pokhara with such marvelous property that accommodates the modern lab for hotel management, computer lab with internet access and library with large collection of text and reference books. The spacious facility offers its own basketball court, volley ball court, table tennis with other sports facilities. Compiled together, probably we are the largest private college in terms of infrastructure, equipments and facilities located in Pokhara.

Each year we are adding hundreds of books to our library. Recently we have started e-library where students can access the international journals for free. Our BBA program transforms you into an effective leader who is socially responsible in business society. It equips you with the capabilities and skills to motivate and inspire change. It focuses on developing your knowledge, attitude and practice in business, society & personality grooming



Principal's Message

Dear Students and Parents:

Welcome to Nepal Tourism and Hotel Management College (NTHMC). I am thrilled that you have taken time to review the website and find out more about what NTHMC can offer you. NTHMC was established nearly two decades ago aiming students career development in the sector of hospitality and tourism through practical approach.

We believe that management capacities as well as professional culture need to be molded together to strengthened the academic performances of the student. NTHMC is fully committed towards the profession education so that the future managers and entrepreneurs can lead the industry with no doubts.

At NTHMC, with best infrastructure, faculties, outstanding environment, well equipped practical labs and the spontaneous support from the National Education Board as well as Pokhara University has helped us to prove one of the best hospitality college in Nepal. Tourism in Nepal is flourishing day by day due to abundance availability of natural resources and diversities in Nepalese culture and traditions. Furthermore, the well-educated and trained human resources in this sector have added huge scopes and potential in various aspects of tourism of Nepal.

The best part NTHMC is its reputation within and outside the country for its excellence in education. The guest lecturers are frequently invited from the reputed hotels of Nepal and abroad, bankers, civil society organization which help to enhance students ability to learn from outer circumstances. I assure that your choice for NTHMC is the best decision.

I welcome you again to visit the college and be a part of it. Wish all the best for your bright future.

Prakash Regmi(BHM, MTTM, MPPG)
Principal



Being a Student of NTHMC



NTHMC students are different to other students. Here, at NTHMC they are more involved in academic discussions to learn, to lead and to prove the best. Academic discipline is what they exhibit. They value their choice, respect their seniors and dream for the lead.

After completion of Bachelor level from NTHMC, students become part of the alumni body of more than 400 students spread in all continents of the world. Our hotel management graduates are serving in many national and international star hotels. Our hotel management students are sent to the star hotels of Kathmandu and Malaysia for their on-the-job training, each year. Our management graduates have already occupied core positions in market and the number is growing in a faster pace.

NTHMC students are potent, innovative and proactive. They don't wait to be employed but initiate to create employment opportunities to others.



Co-ordinator's Message

Learning is the process of constantly updating in an ever changing world. The complexities of the modern day world are growing at a faster face. There is instant switch in technology and the academia should have a focus on such changes. Learning at NTHMC is based on the fundamental principles of life; teaching the student to be courageous, confident, disciplined, responsible and loyal. Education with us provides a foundation for a lifetime of learning and is great fun too. We practice best possible ways to include innovative and time tested techniques to make our student oriented to the rest of the world.

Your initiative to explore new frontiers has led you to one of the most dynamic academic programs in the country. Nepal Tourism and Hotel Management College has built a strong cult of academic tradition that promotes in building a well-rounded student while excelling the student's gifts and talents. Mediocrity is not acceptable for any student. NTHMC will facilitate you to work on your weaknesses and explore, excel, and become masters of your strengths.

Once you become a part of NTHMC educational experience, the next four years will be designed to plan for your post graduate future. They meet one-on-one with the academic coordinator to choose the classes that will prepare them for a successful career. All students are given the opportunity to take part in in-class activities including group discussion, project presentation and outdoor activities including project coordination, event handling and team building. I assure you that you will get here, an opportunity to learn in an environment where you will find yourself swimming in the central stream of knowledge.

I also take this opportunity to thank the parents of our students for having bestowed their faith and confidence in us. We wholeheartedly appreciate your faith accepting it as a driving force to materialize yours' and your child's collective dream.

Our motto 'Academic excellence and professional competence' is our guiding force and we are ever committed to fulfill it. What we need is your regular feedback, unwavering support and strong determination. Let us commit together to solidify our dreams.

Harihar Poudel
MA.,B.Ed.



The owning COMPANY

NTHMC is a venture of International Education Foundation Ltd. This company has the mission of developing high caliber academic institutions in the country with a special focus on developing Pokhara as a tourism, business education and health city of Nepal.

The company has a general body of 140 persons, most of them are the scion of the top leading business houses of Pokhara like the Laxmi House, Goshali House, Himshree Noodles, Pokhara Homes, Machhapuchhre Bank, Karmacharya Group etc. Besides this there are top Bureaucrats, Academicians, Surgeons, Doctors, Engineers , Social Workers, Bankers, Real State Developers, Food Industrialists, etc. from all over Nepal as well as Germany and Switzerland.

The General body elects a Board of Directors, which is also known as the College Management Committee. The management Committee is headed by the Chairman.

The current management committee is as under:

MANAGEMENT COMMITTEE

Name of the person

1. Mr. Ashok Palikhe (Chairman)

2. Mrs. Karma Gurung

3. Mr. Birkha Raj Gurung

4. Mr. Jaya Ram Hamal

5. Mr. Binod Vaidhya

6. Mr. Narayan Dwa

7. Mr. Prakash KC

8. Mr. Huta Raj Shrestha

9. Dr. Pradeep Ghimire

Background

Businessman, Former President, Pokhara Chamber of Commerce & Industry, Former Chairman, Pokhara Valley Town Development Committee, Former President Pokhara Tourism Council.

Social Worker.

Entrepreneur, Chairman, Himshree Noodles (P) Ltd.

Entrepreneur

Entrepreneur – Pokhara Colour Lab.

Hotelier/Businessman.

Director, Machhapuchhre Bank and KC construction Company

Proprietor, Base Camp Resort, Baidam, Pokhara

Chairman - Fishtail Hospital, Professor - Manipal Teaching Hospital

ADVISORY BOARD

1. Dr. Deepak Bhattarai

Founder, Nepal Engineering College, Kathmandu M.D., Nepal College of Information Technology, Kathmandu.

2. Mr. Surya Bahadur K.C.

Hon. Member of Constitutional Assembly/Contract Business

3. Dr. Bhuvan Sthapit

Eminent Botanist

4. Mr. Krishna Thapa

Former Mayor - Pokhara Sub Metropolis, Chairman -CPN (UML), Kaski

Words from the College Topper



I, Ram Sapkota, would like to express my boundless gratitude to Nepal Tourism and Hotel Management College (NTHMC) for providing an opportunity to complete my Bachelor in Business Administration Banking and Insurance (BBA BI). My academic endeavor at NTHMC was full of mesmerizing memories with my teachers, friends and other members of staff. It is my honor to thank all the

teachers who not only taught the curriculum but bestowed wisdom on several aspects of business world. Likewise, I am pleased from the bottom of my heart to be in a very special friends' circle who were always helpful on various aspects of student life as well as sharing ideas, fun and overall a good friendship for those 4 years. I feel humble and quenched on finishing BBA BI program with CGPA 3.77 . This score not only reflects my hard work but provides with abundance motivation for the future career. For my progress, I am indebted to all of the teachers who guided us for all semesters. I have a lot of good stories to share from NTHMC which will always be in my mind and heart. All the credit for what I have learnt and achieved for my academic qualification goes to NTHMC because it provided conducive environment for learning.

Ram Sapkota

BBA-BI

Dean List 2018



Words From BBA Students



I was persuaded from my seniors that I need to continue my life being expert in administrative part of business world. So, I decided to choose management stream and joined NTHMC. My eagerness and thirst of learning have dependably been improved by this college, and I have been able to quench it fully. Some of the common techniques I find at NTHMC are case method of learning, field visit, guest lectures and student centered delivery. At last, I unconditionally refer the enthusiastic and inquisitive prospective juniors to join our college and be the part of young NTHMCians.
Srijan Man Palikhe
BBA-II

In a real sense, a matter of pride for me is to be a part of NTHMC family. I am deeply impressed with highly modern and innovative way of teaching learning system where highly skilled facilitators responsible and enthusiastic administration provide us sound academic environment for the immature learners like us. Joining NTHMC, I realize that I was able to select a right destination for me and my career. NTHMC is not only a boon to the students who want to develop their personality with career and become self-reliant but also for the nation as it has capability to produce skilful and self-reliant human resources. This college always stands atop to discourage rote learning and in implementing student-friendly practical education. I wish NTHMC will always be an inspiration and gateway to hundreds of students like me.
Sonam Gurung
BBA-IV

It is really hard for every student to choose appropriate college for them. In my case, I feel thankful enough that I choose NTHMC for my bachelor program. I feel proud to be a part of this college. It has a friendly environment, professional teachers, good infrastructure and well equipped library for my all around academic development. Project work, seminar and presentation program are held quite often in our college to help us in building confidence and good personality for our future expedition.
Pawan Gurung
BBA-VI

It is not only the biggest the brightest or the best that will survive, but the one that can quickly adapt to the national and international scenario. The college is always attempting to adapt in the new changing scenario. Actually, my experience at NTHMC has been extremely unbelievable and wonderful one. While seeking a suitable institute, I found this college where I experience a rich learning environment. Here, one can find supportive environment, student friendly management with cooperative, qualified and experienced lecturers, unique teaching methodology that can help one to build ones confidence and self evaluation. Thus the college is guiding the new generation towards perfection. I can only say that NTHMC has elevated my way towards bright future and I am happy with what I have achieved here.
Anjana Gurung
BBA-VIII

BBA

Our BBA program is a four years extensive Bachelor's Degree Program affiliated to Pokhara University. With a total of 126 credit hours, the program is spread over eight semesters. The students are required to complete project work and internship during the semesters.

Our BBA program is designed to prepare students to start professional career in business or public management. It is a foundation for higher studies in management which implants positive attitudes, abilities and practical skills, essential for a successful manager.

Semester Course Curriculum For BBA



First Year

First Semester

- ENG 101.3 English I
- MTH 101.3 Business Mathematics I
- Acc 101.3 Financial Accounting I
- MGT 101.3 Principles of Management
- MIS 101.3 Computer and IT Applications

Second Year

Third Semester

- ENG 201.3 Business Communication I
- STT 101.3 Business Statistics
- FIN 131.3 Essentials of Finance
- SOC 101.3 Fundamental of Sociology
- ECO 201.3 Introductory Macroeconomics

Third Year

Fifth Semester

- ACC 221.3 Basics of Managerial Accounting
- RCS 311.3 Business Research Methods
- MGT 314.3 Management of Human Resources
- MGT 311.3 Fundamentals of Operation Management
- Concentration I

Fourth Year

Seventh Semester

- MGT 411.3 Business Environment in Nepal
- MGT 312.3 Fundamentals of Entrepreneurship
- INT 391.3 Internship
- Elective I
- Concentration III

First Year

Second Semester

- ENG 102.3 English II
- MTH 102.3 Business Mathematics II
- ACC 122.3 Financial Accounting II
- PSY 101.3 General Psychology
- ECO 101.3 Introductory Microeconomics

Second Year

Fourth Semester

- ENG 202.3 Business Communication II
- STT 102.3 Data Analysis & Modeling
- MGT 211.3 Fundamentals of Organizational Behaviour
- MKT 241.3 Principles of Marketing
- FIN 231.3 Financial Management

Third Year

Sixth Semester

- MIS 201.3 Introduction to Mgmt. Info. System
- LAW 291.3 Legal Aspects of Business and Technology
- MGT 212.3 Business and Society
- PRJ 491.3 Project Work
- Concentration II

Fourth Year

Eighth Semester

- MGT 412.3 Strategic Management
- MGT 313.3 Introduction to International Business
- MIS 202.3 Essentials of e-Business
- Elective II
- Concentration IV

Words From BBA-BI Students



I feel so proud and honored to be a student of NTHMC. NTHMC is one of the reputed colleges in Pokhara imparting quality education since its establishment. After my +2, I was so confused for choosing a renowned college. Luckily, I got to know about NTHMC. As I entered the college, I could feel that I made a right decision by choosing it. As I entered the college, I could feel that I made a right decision by choosing it. NTHMC has a friendly and peaceful environment where students can learn comfortably and gain quality education as well as this college is very responsible towards its students. It has been helping students not only for their knowledge enhancement, but also, for their inter-personal development. So, I would like to recommend this college to all students out-there to ensure their future ahead.
Krishika Rana
BBA-BI II



Success is what everyone wishes to achieve. For that, I choose NTHMC as it comprises of a good teaching learning environment with qualified & amiable teachers. We students are academically nurtured such a way that we got success and best results. In my opinion NTHMC is certainly the most suitable ladder to reach the destination that all good students dream of.
Khinu Gurung
BBA-BI IV



It is not necessary from which institution you belong because your future depends upon your present action but fortunately I got a good platform to build my career as NTHMC where I got a good guideline, friendly nature lecture, which is critically helping me to achieve my target.
Bibek Gurung
BBA-BI VI



"An investment in knowledge pays the best interest" is the core theme of of NTHMC. It is the college from where I got chance to pursue my bachelor's degree. This is the college where environment of learning is simply frank and dedicated. It helps us to focus on our excellence and capability to meet the dreams what we have envisioned for our future. The management system of this college is well dominant. I am so glad to have all the respected teachers who are friendly, supportive and kind hearted to students. Extra and co-curricular activities here are inspirational tools to prepare us as the leading citizen of our nation. I feel so lucky to study in such an outstanding environment. I recommend to others nearby if they want to study in this friendly environment and secure their life path towards enlightenment.
Ajay Shrestha
BBA-BI VIII

BBA-BI

Our BBA- BI program is a four year extensive Bachelor's Degree Program affiliated to Pokhara University. With a total of 126 credit hours, the program is spread over eight semesters. The students are required to complete project work and internship during the semesters.

Our BBA-BI program is designed to prepare students to start professional career in banking and insurance. It is a foundation for higher studies in management with focus in banking and insurance institution, which implants positive attitudes, abilities and practical skills, essential for a successful manager.

Semester Course

Curriculum for BBA-BI



First Year

First Semester

- ENG 101.3 English I
- MTH 101.3 Business Mathematics I
- ECO 101.3 Introductory Microeconomics
- SOC 101.3 Fundamentals of Sociology
- PSY 101.3 General Psychology

Second Year

Third Semester

- ENG 203.3 Business Communication
- STT 101.3 Business Statistics
- FIN 132.3 Principles of Insurance
- ACC 102.3 Financial Accounting II
- MGT 211.3 Fundamentals of Organizational Behaviour

Third Year

Fifth Semester

- MIS 201.3 Introduction to Management Information System
- FIN 437.3 Financial Institutions and Markets
- FIN 232.3 Management of Commercial Banks
- MGT 314.3 Management of Human Resources
- MKT 241.3 Principles of Marketing
- PRJ 492.3 Project Work

Fourth Year

Seventh Semester

- MGT 311.3 Fundamentals of Operation Management
- FIN 333.3 Property and Liability Insurance
- FIN 237.3 Treasury Operations
- FIN 335.3 Credit Risk Management
- Elective I

First Year

Second Semester

- ENG 102.3 English II
- MTH 102.3 Business Mathematics II
- ACC 121.3 Financial Accounting I
- MGT 111.3 Principles of Management
- ECO 201.3 Introductory Macroeconomics

Second Year

Fourth Semester

- FIN 238.3 Risk and Insurance Management
- FIN 131.3 Essentials of Finance
- STT 201.3 Data Analysis & Modeling
- ACC 221.3 Basics of Managerial Accounting
- RCH 311.3 Business Research Methods

Third Year

Sixth Semester

- MIS 202.3 Essentials of e-Business
- FIN 231.3 Financial Management
- LAW 292.3 Legal Aspects of Banking and Insurance
- FIN 331.3 Life and Health Insurance
- INT 392.3 Internship

Fourth Year

Eighth Semester

- MGT 411.3 Business Environment in Nepal
- MGT 412.3 Strategic Management
- FIN 337.3 International Banking and Insurance
- Elective II



NTHMC (BMC) ADMINISTRATION TEAM



Faculty

NTHMC faculty comprises of distinguished professors, industrial experts, business practitioners, bankers, management experts, entrepreneurs, researchers and experts in the related fields.

Visiting Faculty

Netra Subedi, MBA, Finance
Baburam Lamichhane, MBA, Finance
Beerendra Bastola, LLM
Rabi Chandra Gurung, MBA, Marketing
Anjana Gurung, MBA
Janardan Thapa MA
Anil Thapa MSC IT

Regular Faculty

Harihar Poudel	MA, B.Ed
Sagun Koirala	MBA
Dhaneswor Bhandari	MSC
Arjun Lamichhane	MA
Nabaraj Baral	MA
Ramesh Poudel	MBA
Prakash Chandra Tripathi	MA
Madan Thapa	MED
Ujjwol Ghimire	MBA
Ram Prasad Timalsena	MBA
Bishnu Prasad Dhakal	MBA
Ramesh Hamal	MBA
Khem Raj Chalise	MBA
Milan Shrestha	MBA,BCA
Sunil Koirala	MBS
Prakash Thapa	MA
Dikshya Rana (Hamal)	MBA
Baman Chalise	MA

Admission Procedure



Admission will be based on written entrance test and personal interview. Students are required to submit statement of interest for the admission in NTHMC graduate school for the concerned faculty. Applicants are required to pass the entire admission test administered by the Business School.



Eligibility for Enrollment

Any applicant with a standard academic record and an undergraduate degree from an accredited institution

Second division in any faculty/stream.

Enrollment Procedures

Applicants should fill up the admission form with two recent PP size photographs, photocopies of all required academic certificates (mark sheet, transcript, character certificate, provisional and original migration certificate) of SLC and +2.

Scholarships

NTHMC offers number of scholarships at the time of admission.

Meritorious Scholarship for students holding outstanding academic performance in their intermediate level of studies

Need Based Scholarship for brilliant students who can't financially support their education.

Under Privileged Scholarships for Minority Groups

NTHMC Student Scholarship for students who have completed 10+2 from NTHMC.

Special Scholarship for the entrance topper.

The scholarship offered by the college management during the time of admission will be based upon the student's academic performance, entrance examination and interview. However, the scholarship offered during the time of admission will be valid for the first semester only and for the remaining semesters, students can apply for performance based scholarships.

In order to acknowledge and appreciate the outstanding performance of students at the Bachelor level, the management committee has instituted a Performance Based Reward that is transparent and competitive. Scholarship for the succeeding semester will depend entirely upon the student's performance in the previous semester. The final grading earned in a semester will be the sole basis for performance based Scholarship.

BBA Students

BBA II Semester



BBA IV Semester



BBA VI Semester



BBA VIII Semester



BBA-BI Students

BBA-BI II Semester



BBA-BI IV Semester



BBA-BI VI Semester



BBA-BI VIII Semester



Extra & Co-curriculars



Administrative Staff



Madhusudan Joshi, Lab Incharge/Computer Instructor



Sailesh Koirala, Account Assistant



Apsara Adhikari, Librarian

Seema Gurung, Receptionist



Radhika Paudel
Office Helper



Naru Prasad Acharya
Office Helper



Dhan Bahadur B.K.
Security Guard



Courses Offered

- | | |
|---|-----------|
| Bachelor in Hotel Management (BHM) | - 4 years |
| Bachelor in Business Administration (BBA) | - 4 years |
| Banking and Insurance (BBA-BI) | - 4 years |
| +2 HM | - 2 years |



Nepal Tourism and Hotel Management College

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